

SOUTH WAIRARAPA DISTRICT COUNCIL

25 OCTOBER 2017

AGENDA ITEM D4

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 25 October 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 25 October 2017

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
173	5-Apr-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/30): 1. To receive the information contained in the report titled "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" dated 15 March 2017, Kaha Consultancy". (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To approve the commissioning of a second phase of work in principal and undertaking of an initial investigative phase in more detail. (Moved Cr Colenso/Seconded Cr Olds) Carried	Open	Awaiting confirmation of funding in 2017/18 Annual Plan. Once confirmed a brief will be developed for the next phase of work. 24/7/17: Currently pending while work is completed on the drafting of the Greytown Structure Plan and Plan Change. It is expected that brief for work will be prepared Oct-Nov.
414	28-Jun-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/75): 1. To receive the information contained in the report titled Greytown Future Development area Structure Plan and Plan change dated 28 June 2017 and attachments 1-3. (Moved Cr Ammunson/Seconded Cr Maynard) Carried 2. To proceed with the finalisation of the Structure Plan and draft Plan Change for consideration and adoption by Council at its 20 September 2017 meeting. (Moved Cr Olds/Seconded Cr Craig) Carried	Actioned	On 25 October Council agenda for resolution
459	28-Jun-17	Action	Mark	Provide information to Carl Skipper about how rural roads are now maintained, including compound limitations and benefits as well as water table maintenance information	Actioned	Officer contacted Carl Skipper
460	28-Jun-17	Action	Mark	Include an article on rural road maintenance in the next advertorial	Actioned	22-9-17 Booked for January Rates newsletter
461	28-Jun-17	Action	Mark	Write to NZ Police and request that parking restrictions adjacent to the Featherston pedestrian crossing on State Highway 2 by SuperValue are enforced	Actioned	Letter sent

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
546	20-Sep-17	Resolution	Mark	COUNCIL RESOLVED (DC2017/123): 1. To receive the Wellington Region Waste Management and Minimisation Plan 2017-2023 (WMMP) Report. 2. To adopt the WMMP. 3. To approve officers to make minor amendments or corrections that are not material changes (e.g. typographical) to the WMMP. (Moved Cr Craig/Seconded Cr Jephson) Carried	Actioned	
547	20-Sep-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/124): 1. To receive the Change to Consultation Requirements for Earthquake Prone Building Prioritisation Report. (Moved Cr Olds/Seconded Cr Ammunson) Carried 2. To rescind resolution "DCD2017/100 – 3. To adopt the proposed attached documents for the purposes of undertaking consultation pursuant to Section 83 of the Local Government Act 2002". (Moved Cr Olds/Seconded Cr Carter) Carried	Actioned	(links to 440).
548	20-Sep-17	Resolution	Mark	COUNCIL RESOLVED (DC2017/125): 1. To receive the Relocation of Greytown Little Theatre Report. (Moved Cr Jephson/Seconded Cr Maynard) Carried 2. To approve in principle the proposal to locate a new Little Theatre building on Council land in West Street. 3. To authorise officers to continue to work with Greytown Little Theatre on the development of a more detailed proposal subject to consultation with Greytown Community Board. (Moved Cr Wright/Seconded Cr Jephson) Carried	Actioned	Noted
549	20-Sep-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/126): 1. To receive the Health and Safety Policy Report. 2. To approve the Health and Safety Policy H1300. 3. That the next review date should be August	Actioned	

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				2020. (Moved Cr Craig/Seconded Cr Olds) Carried		
550	20-Sep-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/127): 1. To receive the Local Government Members Determination 2017 Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To note the 1.7% p.a. increase determined by the Remuneration Authority for elected members for the 2017/2018 financial year. (Moved Cr Wright/Seconded Cr Craig) Carried 3. To confirm the proposed hourly rate for hearing fees for SWDC hearings for the chair as \$78.00 per hour and \$50.00 per hour for other members. (Moved Cr Olds/Seconded Cr Harwood) Carried 4. Not to adopt the Remuneration Authority's proposed change regarding elected members claiming a travel allowance of \$37.50 per hour after the first hour of travel on Council business. (Moved Cr Olds/Seconded Cr Harwood) Carried 5. To defer a decision on the Remuneration Authority's proposed communication allowance payment until December 2017. (Moved Cr Wright/Seconded Cr Jephson) Carried	Open	1 to 4 actioned. 5 awaiting outcome of Stellar trial.
551	20-Sep-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/128): 1. To receive the Schedule of Ordinary Meetings Report. 2. To adopt the 2018 schedule of ordinary meetings for Council, community boards and committees noting that the Council meeting would start at 9am for 2018. (Moved Cr Jephson/Seconded Cr Craig) Carried	Actioned	
552	20-Sep-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/129): 1. To receive the Remission of Rates Policy Report. 2. To approve the amendments to the Remission of Rates Policy M900.	Actioned	

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				3. That the next review date should be September 2020. (Moved Cr Olds/Seconded Cr Jephson) Carried		
553	20-Sep-17	Resolution	Mark	COUNCIL RESOLVED (DC2017/130): 1. To receive the Greytown Wastewater Treatment Plant Stage 1B Works Contract Report. (Moved Cr Wright/Seconded Cr Harwood) Carried 2. To approve the tender of WaterForce Ltd for Contract C1230 in the maximum sum of \$2,594,238.24 GST exclusive accepted by the Tenders Committee on 29 August 2017. (Moved Cr Craig/Seconded Cr Wright) Carried	Actioned	
554	20-Sep-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/131): 1. To receive the Tourism Infrastructure Fund Application Report. 2. To approve the lodgement of the Tourism Infrastructure Fund Application totalling \$202,000. 3. To approve funding, if the application is successful, of \$110,000 from the district property reserve and/or Asset Realisation reserve. 4. (Moved Cr Jephson/Seconded Cr Carter) Carried	Actioned	
555	20-Sep-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/132): 1. To receive the information. 2. To approve Policy E502: Community Groups Use of and Access to Council Parks and Reserves, including incorporating Terms and Conditions of use, to go to public consultation. (Moved Cr Olds/Seconded Cr Harwood) Carried	Actioned	Gone to public consultation
565	20-Sep-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/142): 1. To receive the Chief Executive Officer's Remuneration Report. 2. To approve a 2.5% increase which would amount to total remuneration of \$224,782pa to be effective from 1 July 2017 with the same conditions of contract outlined in Mr Crimp's Individual	Actioned	

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				Employment Agreement (IEA), and as recommended by the Chief Executive Officer's Review Working Party on a finding of effective performance. (Moved Cr Jephson/Seconded Cr Olds) Carried Cr Lee Carter voted against the motion. Cr Pip Maynard voted against the motion.		
566	20-Sep-17	Action	Murray	Liaise with Greater Wellington Regional Council regarding the 50-100-year forecast flood line levels	Actioned	Discussions with senior staff at GWRC have affirmed advice provided to Council. However due to uncertainty in community regional council staff are raising issue formally with regional councillors to obtain a clear decision. Mayor Napier has also written to Chair of regional council supporting the need for clarification.
567	20-Sep-17	Action	Jennie	Include the Local Government Act definition of a hearing in the Remuneration Policy	Actioned	